



**Lovell International Winter Academy**  
**Rübeldorfstrasse 5, 3792 Saanen-Gstaad**  
**Switzerland**

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## **2022 TERMS AND CONDITIONS OF ENROLMENT**

### REGISTRATION

The Lovell International Winter Academy accepts children of all nationalities between the ages of 4 and 10 years, who wish to pursue an English-language education, for the winter. Candidates for admission must be in good health and able to participate fully in the Academy's academic programs, sports and activities.

### APPLICATION PROCEDURES

1. Complete and sign the 'Application Form' and 'Student Medical Information'
2. Provide academic records covering the past year, including the results of any standardized testing completed.
3. A recent passport photo must be attached with the application form.

### REGISTRATION DEPOSIT

No application fee is required. If, however, a student is accepted, enrolment becomes definite only after a **deposit of CHF 2,000 for day students** is received by the academy. This deposit will be credited to the student's account with the academy and applied to the fees and extras. This deposit is not refundable. **The winter academy fees are payable by December 10<sup>th</sup> 2021.**

### 2020/2021 ACADEMY FEES: Day Students: CHF 15,900 per winter term

Fees include full tuition from Monday to Friday, lunch, snacks, use of academy textbooks and supplies, computer network and other resources, supervision and counselling during academy hours, swimming instruction, professional ski instruction, ski races, season ski pass, excursions and sports.

### EXTRA EXPENSES NOT INCLUDED IN THE FEES

Fees do not include clothing, ski equipment, travel to and from academy including special escorts and booking fees, all personal items such as pocket money, medicines, health and accident insurance, holiday arrangements, extra tutoring, learning support including remedial or English-as-a-second-language lessons during class time, optional activities such as tennis, horse riding and dancing, private language lessons. Please note that, the winter ski program is compulsory for each child.

### PARENTS AND GUARDIANS

It is understood that the signee is responsible for all financial obligations incurred by the participant(s). This includes;

- a. Damages to facilities, equipment and materials owned or rented by the Lovell Academy
- b. All repatriation costs associated with early departure from Lovell Academy due to medical, dismissal, family emergencies.
- c. Personal expenses such as pocket money or the purchase of personal equipment made by the participant
- d. Any damages caused to equipment rented by the participant while at the academy.

### HEALTH AND ACCIDENT INSURANCE

It is compulsory under Swiss law that all participants be properly insured while visiting Switzerland. Lovell Academy offers an optional health and accident coverage which parents and guardians can purchase for CHF 300.00 per student per month. The insurance covers all health and accident related incidents from the date of entry in, to the date of departure from Switzerland. Pre-existing illnesses are not covered.

Lovell Academy requires proof of insurance coverage should you decide not to take our insurance coverage.

It is understood that this contract authorises Lovell Academy to act on behalf of the participants family to take appropriate action in the event of a health concern, accident or injury and I hereby authorise Lovell Academy to seek proper medical treatment. Costs not covered by insurance will be the responsibility of the parent or legal guardian.

P.T.O.

## STUDENT CONDUCT

Students are obliged to follow the rules and procedures that have been established for the safe and orderly operation of the academy. Failure to do so will result in disciplinary action, usually in the form of the withdrawal of privileges. Further, the academy reserves the right to dismiss at any time a student who has proven to be an unsatisfactory member of the academic community. The first responsibility of each Lovell student is to complete all school programs, both academic and extra-curricular, to the best of his or her ability and to an acceptable standard. In addition, students are expected to assist in caring for the academy property and equipment, and to have a high regard for the rights and property of others. Any student unable to maintain an appropriate standard of conduct or who is consistently out of sympathy with the ideals and objectives of the program will be asked to withdraw.

## WITHDRAWAL

It is understood that, unless otherwise agreed to, by the academy, enrolment shall be for one winter term duration of eleven weeks and entails a financial responsibility extending to the end of the academic year. There will be no reduction or refund of fees in the event of a child's withdrawal, dismissal or temporary absence.

## PAYMENTS AND REFUNDS

All fees and extras must be paid in full to Lovell International Camps AG before the beginning of the academy. All bank charges will be assumed by the payee. All credit card payments will be subject to a 2.75% processing fee. The advanced deposit of CHF 2000.00 per applicant is non-refundable. The balance of the fees are refundable up until 30 days before the academic session begins, after this date all fees and extras paid are non-refundable, unless you meet our the criteria in our cancelation policy. There will be no reduction in fees in the event of withdrawal, dismissal or temporary absence, such as shortened stays.

## CANCELLATION POLICY

All participants will be eligible for a full refund, subject to fees outlined in the payment and refunds section, if they meet the following criteria. Lovell International Winter Academy requires all cancelations to be in writing and we may ask for proof, such as an official letter from a medical doctor or embassy.

- a. Sudden or unforeseen illness or accident
- b. Refusal of entry into Switzerland with written proof of refusal.

All refunds are subject to the following fees:

- a. Administration fee - CHF 50.00
- b. Bank/Wire Fees - all fees to be paid by beneficiary
- c. Credit Card Refund Fee - 2.75%
- d. Cash refunds are subject to CHF 20.00 administration fee.

Non-refundable deposit.

Day Student - CHF 2000.00

## MEDIA DISCLOSURE

Lovell International Camps AG reserves the right to use all photographs and footage of participants for marketing and social media purposes. Lovell Camps will never publish names of participants. We ask that you please contact Lovell Camps in writing if you do not want your children to appear in any marketing or social media published by Lovell Camps.

I, agree to the terms and conditions of this contract and understand the information provided by Lovell Academy through our brochures, website, promotional materials and mailings and confirm that I allow my children to participate in sports and activities that may involve risk. These activities may include, but are not limited to: skiing, snowboarding, rock climbing, swimming, tobogganing, ice skating and cross country skiing. Lovell Academy confirms that these said activities will be carefully planned and closely supervised by Lovell Academy staff as well as, third parties who are carefully chosen and hired by Lovell Academy.

Place / Date: \_\_\_\_\_

Print Name: \_\_\_\_\_

Signature: \_\_\_\_\_